



## **Terms and Conditions**

By registering, all delegates, advisors, schools and participants in all capacity hereby agree to comply with the following terms and conditions set forth by Yale Model United Nations Singapore (“YMUNS”). The following Terms and Conditions describe the fees, deadlines, policies and disclaimers of YMUNS, amongst other items.

### **Eligibility**

#### **1. Delegate Eligibility**

- a. Registered delegates who will be participating in YMUNS must be currently enrolled in middle school, high school OR must have recently graduated from high school, but have not yet begun their undergraduate studies.
- b. The staff and Secretariat of YMUNS reserve the right to investigate the eligibility of any delegate and to expel without furnishing any cause or refund to an individual determined to be ineligible for participation as a delegate.
- c. Delegates who are 18 years of age may attend the conference without an advisor present or signing a parent permission form.
- d. Delegates must submit their signed liability form provided by YMUNS in order to participate in the conference.
- e. Delegates who do not meet these requirements may not attend the conference.
- f. International delegates are responsible for securing their own visas, if necessary. Where applicable, YMUNS will provide visa letters upon request.
- g. If a student is found to be ineligible for the conference or has any behavior that is found to be disruptive or detrimental to the conference, they will be dismissed without refund.

#### **2. Delegation and Advisor Eligibility**

- a. No delegation may consist of more than 45 delegates and 20 advisors.
- b. Delegations are responsible for securing their own hotel reservations. YMUNS does not provide housing accommodations.
- c. Delegations are responsible for arranging their own meals during the conference.
- d. Advisors must submit signed liability forms for their delegates and a completed advisor agreement, both provided by YMUNS, in order to participate in the conference.
- e. If a delegation, delegate, or advisor is found to be destructive to the conference or causing harm to others, they may be dismissed immediately without refund. They, along with the respective delegation, may be prohibited from attending YMUN in future years.



## Conference Conduct

### 1. General Standards

- a. By attending YMUNS, delegates, advisors, and delegations agree to abide by the standards of conduct outlined in these Terms and Conditions.
- b. YMUNS reserves the right to determine the scope and definition of unacceptable behavior that is deemed detrimental to the conference or not in compliance with these Terms and Conditions, and to take appropriate measures to discipline or dismiss the offending delegate, advisor, or delegation without refund.
- c. Neither YMUNS nor Yale is responsible for any loss, injury, harm, illness or infection with any consequences that occur for any reason whatsoever, however arising, during the course of YMUNS. Advisors assume all responsibility for themselves, delegates under their supervision, and anyone else accompanying them at the conference.
- d. YMUNS will strictly enforce an environment of respect among delegates, advisors, and staff. Any form of harassment or bullying will not be tolerated, and such conduct may result in expulsion from the conference and/or other severe consequences determined by YMUNS.
- e. Delegates and advisors are responsible for ensuring full delegation attendance at the conference. Attendance will factor into award considerations. YMUNS does not assume responsibility for making sure that delegates do not skip committee beyond taking attendance and reporting absences to advisors.
- f. There is a strict policy against consumption of alcohol, tobacco, and other controlled substances during the conference. Delegates found with or consuming such substances will be expelled from the conference.
- g. Delegates who are experiencing sickness, fever, nausea or other signs of illness may not attend committee sessions. Chairs will take such absences due to illness into account when determining awards.
- h. YMUNS reserves the right to take the temperature of delegates and advisors, screen delegates and advisors for illness, or otherwise monitor the health and safety of those attending the conference. Those not complying with such guidelines will be subject to possible expulsion from the conference and/or other consequences determined by YMUNS.

### 2. Delegate Conduct

- a. Delegates must abide by the standards of conduct outlined in these Terms and Conditions. Any infractions will factor into awards considerations and a delegation's ability to attend future YMUNS conferences.
- b. YMUNS reserves the right to determine the definition of unacceptable behavior and to take appropriate measures to discipline or dismiss the offending delegate without refund.
- c. Business attire is required for the entirety of the conference and will be strictly enforced. Failure to comply with this may result in a delegate being asked to leave the committee and change into appropriate attire. Questions regarding this policy can be directed to the Secretary-General.
- d. YMUNS has a no-tolerance policy for plagiarism. Delegates found committing



plagiarism will be disqualified from awards consideration and may result in expulsion from the conference and / or other severe consequences without refund.

- e. Delegates must abide by YMUNS’s in-committee technology policy. Computers, laptops, cellphones, and other Wi-Fi enabled devices may only be used during unmoderated caucuses at the discretion of their chairs. Failure to comply with this policy may be met with consequences as ascribed by the respective committee chairs and YMUNS Secretariat members.

## Registration, Deadlines, and Schedules

Listed below are the registration policies and deadlines for YMUNS. YMUNS maintains the right to change deadlines at its discretion. Missing deadlines may result in additional fines, an inability to account for country preferences, an inability to accommodate for a delegation, and less pre-conference delegation preparation.

### 1. Registration Policies

- a. All delegations must register through the official YMUNS registration site. b. Registration will be processed on a rolling basis until capacity is reached or the Late Registration period ends.
- b. YMUNS will not hold any placements for delegations that have not submitted their payment.
- c. Delegations that have completed registrations but are not accepted through the rolling process will be placed on a Waitlist. Should a spot become available, delegations will be informed and their registrations confirmed. YMUNS will do its best to inform Advisors and Delegations of their status on the Waitlist as early as possible and will provide a final decision as soon as possible.
- d. All registered delegations must adhere to the deadlines and fees outlined in these Terms and Conditions. Failure to do so may result in late fees and/or the inability to attend YMUNS.

### 2. Registration Deadlines

Date		Event/Item
2023	November 16	Registration opens.
2024	January 21	Regular registration period closes.
	January 20	Country assignments for regular registration released.
	February 8	[Group Delegations-Regular] Delegate-Name Assignments due



February 29	Late Registration closes.
March 2	Country assignments for late registration released.
March 4	[Group Delegations-Late] Delegate-Name Assignments due
March 7	Position papers due for feedback.
March 15	Position papers due for awards consideration.
March 15-17	YMUNS

### 3. Fees

Failure to pay the following fees will result in inability to attend YMUNS.

Delegate Fee \$140 USD
Advisor Fee \$60 USD
Late Delegate Fee \$190 USD

Payment should be made through the typeform registration link on the website.

Registration after the regular registration deadline of January 15th, 2024 will result in late registration fees, as reflected above. Country and committee assignment preferences will be honored in the order in which payment is received.

### 4. Refund Policy

- a. Refunds are not permitted except in the case of exceptional circumstances and will be considered on a case by case basis.
- b. If a school or individual submits or emails a request to make a change to their registration, an explicit confirmation email must be received from the Secretary-General or Under Secretary-General of Delegations in order for that change to be valid. Otherwise, the school will be held responsible for paying the full balance owed prior to the change. Please follow up with us if you do not receive a confirmation regarding your delegation change.
- c. In the event of inclement weather, poor transport, illness or any other extenuating circumstance that prevents a delegation from attending the conference the school or organization supporting the delegation will still be responsible for paying the delegation's balance in full.
- d. YMUNS is not responsible for failure to make travel and accommodation arrangements on time. If travel or accommodation arrangements are not made on time, and affect conference attendance, YMUNS is not responsible for refunds or liability.
- e. YMUNS is not responsible for inability to make travel and accommodations or securing



visas. For delegations requiring a visa invitation letter, please keep in mind the time it will take to process your visa letters after you submit your information.

- f. YMUNS is not responsible for lost payments or checks sent to the wrong address. If checks are mailed without the proper identification information clearly specified inside the envelope of the check, YMUNS is not responsible for any misprocessing of the check.
- g. Delegation fees must be sent to our account; we are not responsible for funds transferred to the wrong account or failure to receive payments that are not proven with a receipt. Our account information will be available after your registration is received.

## **5. Schedule**

YMUNS reserves the right to change the schedule as seen fit and necessary by the Secretary-General. The schedule available on the YMUNS website is tentative and subject to change. The final schedule will be provided to delegates in their delegate guides to be received in print at the conference.

## **6. Exceptions and Violations**

The Secretary-General, Director-General of Operations, and Director-General of Committees, are the only ones who are allowed to grant exceptions or extensions to conference policies and deadlines. Neither YMUNS nor Yale International Relations Association is liable for erroneous statements made by other members of YMUNS staff or representatives or agents regarding conference policies listed herein or otherwise. Violation of the policies herein mentioned may result in the revocation of assigned seats with no refund, expulsion, and prohibition from future YIRA conferences around the world.

Questions about registration, payment, forms, and travel should be sent to Melanie Ulloa, the USG of Delegations, at [delegations@ymuns.org](mailto:delegations@ymuns.org).

Questions about committees should be sent to Joanne Lee, the Director-General of Committees, at [dg.committees@ymuns.org](mailto:dg.committees@ymuns.org).

Questions about conference logistics and operations should be sent to Mike Zhang, the Director-General of Operations, at [dg.operations@ymuns.org](mailto:dg.operations@ymuns.org).

All other inquiries should be sent to Way Lee, the Secretary-General, at [secgen@ymuns.org](mailto:secgen@ymuns.org).

**Last Updated:** January 23rd, 2024